

Greater Twin Cities Golden Retriever Club

2012 **New** Member and **Renewal** Membership **Process**



New Membership and Application Process

The following steps define the typical path to become a **new** GTCGRC member.

- An Individual or Household has an interest in learning about and becoming a new GTCGRC member
- Applicant may attend any club meeting and visit with membership chair and club members
- Applicant selects or the club Membership Chair appoints a club sponsor to advise the applicant and advance the application process
- Applicant is given a New Member Application Form or finds one on the club web site
- Applicant fills out the New Member Application Form, writes a dues check and mails both to the Membership Chair
- Chair works with sponsor to further socialize the applicant to the entire club and invites applicant to club meetings and events
- The club sponsor is responsible to process and track the membership application steps and works with Chair in this regard

- At first club meeting **after making written application** and writing a check, applicant is formally introduced to entire membership during the meeting by the Membership Chair
- During a second club meeting attendance, the applicant is introduced formally for the second time to the entire membership during the meeting by the Chair
- The Membership Chair makes a recommendation of acceptance or rejection of the Applicant's membership to the BOD by e-mail and delivers the applicant's check to the Treasurer
- The Applicant's membership acceptance is voted on at the next Board of Directors meeting
- BOD / (Secretary) notify the applicant of membership status in writing or e-mail or phone.
- Treasurer processes the check or returns it per BOD denial vote
- Membership Chair contacts the applicant and gives the applicant the club's web site password if the applicant is voted in for membership.

Renewal Membership Application Process

The following information defines the GTCGRC's **renewal** process.

- A GTCGRC member is required to annually renew their membership.
- A GTCGRC member is eligible for annual renewal if the member has been a member in good standing in the prior club year and the membership has not lapsed due to unpaid dues or outstanding club debt or non-renewal from prior year.
- The new club year begins after the annual meeting and concludes with the next annual meeting election of offices. Per the bylaws, renewal application and payment is due within 45 days after the annual meeting and will be begin to be accepted after January 1.
- The renewal application is available on the club web site. Paper renewal applications will be only sent via USPS to members indicating that they do not have any Internet access.
- The renewal applicant fills in updated information on the renewal form and again agrees to the GRCA Code of Ethics, Bylaws, AKC rules and to promoting good club sportsmanship.
- The renewal applicant sends the appropriate check amount (**IM** or **HM**) and completed renewal application with updated information to club Membership Chair person
- Lifetime (**LM**) and Honorary Members (**HM**) need not renew unless address or e-mail has changed. No dues are required per policy.
- A new club member applying for membership after November 1, 2011 is not required to renew membership or pay additional dues in the 2012 club year per the club Bylaws
- Paid-in renewing club members will be e-mailed the new 2012 club web site log-in and password (for the member's only section) after the March banquet/annual meeting by the Membership Chair.